A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on September 2, 2020.

Members: Nancy Bormann, Eugene Bies, Casey Namken, all present and Denise Hanson virtually present.

Absent: None

Visitors: Linda Blackwelder  
 Gerald Boulton, City Attorney   
 Bonnie Merritt

Jeff Van Buren, USDA

Virtually Attending: Josh Theis, Canby News, Sheila Krohse, Bolton and Menk, Falon Whittier, Diana Fliss and Ian McShane

The regular Council meeting was called to order.

Minutes from the August 19th meeting were reviewed. A motion was made by Namken to approve the minutes of the August 19th meeting. The motion was seconded by Hanson. All voted in favor. None voted against. The motion was carried.

Jeff VanBuren, USDA was present to talk about funding for the new fire truck. A motion was made by Bies and seconded by Namken to approve the Application for Federal Assistance. All voted in favor. The motion was carried.

Mr. Van Buren also talked about the operating budget.

The Letter of Conditions was reviewed. He will e-mail a corrected copy to the City Office. A motion was made by Namken, seconded by Bies to approve the corrected version of this document. All voted in favor. The motion was carried.

A motion was made by Bies and seconded by Hanson to approve the Loan Resolution for the fire truck. All voted in favor. None voted against. The motion was carried.

Krohse gave an update on the street project. The contractor should start some re-seeding next week.

The council discussed the proposed 2021 general fund budget. They will look at a final version at the next meeting.

A motion was made by Namken and seconded by Bies to approve Resolution No. 2020-09-02-2 which is a Resolution Declaring That a Vacancy exists on the Canby City Council. All voted in favor. None voted against. The motion was carried

**RESOLUTION NO. 2020-09-02-2**

**RESOLUTION DECLARING THAT A VACANCY EXISTS ON**

**THE CANBY CITY COUNCIL**

Whereas, Frank Maas has resigned as Council of the City of Canby, effective August 19, 2020, and

Whereas, City of Canby Charter Chapter 2, Section 2.05 prescribes the procedure to be taken upon resignation of an elected official,

Therefore be it resolved, that the elective office of Alderman of the City of Canby is hereby declared to be vacant, and the council shall forthwith appoint an eligible person to fill the vacancy until the regular election occurring in 2022.

Passed by the Council of the City of Canby on this 2nd day of September, 2020.

**­­­­­­­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Nancy Bormann

Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rebecca Schrupp

City Administrator

The council discussed the vacant council seat. A resident from Canby inquired about the vacant position. Namken will ask him to come in and talk to the council at a future meeting. Also, the council directed the City Administrator to put something in the newspaper about the vacancy.

The council talked about CARES Act funds. A motion was made by Namken and seconded by Bies to approve a quote for council tablets and 2 laptops from Computer Man. All voted in favor. None voted against. The motion was carried.

A motion was made by Namken and seconded by Bies to approve a quote from Brian’s Glass for a new exterior door. All voted in favor. None voted against. The motion was carried.

A motion was made by Namken and seconded by Hanson to approve a quote from Merritt Construction for a cement sidewalk for the new exterior door. All voted in favor. None voted against. The motion was carried.

The council discussed body cams for the police department. This discussion was tabled until the next meeting. The council also discussed fobs for interior doors. A motion was made by Namken and seconded by Bies to fob the interior door to the mail room and also the police office. All voted in favor. None voted against. The motion was carried.

The council discussed Covid dollars for local businesses. A motion was made by Namken and seconded by Hanson to allocate $30,000.00 to the business fund with a limit of $2,000.00 per business. All voted in favor. The motion was carried.

A motion was made by Namken and seconded by Bies to have the City Administrator put an ad in the newspaper regarding the Covid fund and help for local businesses. All voted in favor. None voted against. The motion was carried.

The council discussed the possibility of eliminating some streetlights. An e-mail from Falon Whittier was read regarding the streetlight at the end of 3rd Street. Eliminating streetlights and also the light at the end of 3rd Street will be revisited at the next meeting on September 16.

The council reviewed the vendor transactions. A motion was made by Namken and seconded by Bies to approve the vendor transactions which totaled $1,765,327.78. All voted in favor. The motion was carried

In other business a motion was made by Namken and seconded by Hanson to approve a 3 year contract with Interstate Power Systems to provide maintenance on the city’s generators. All voted in favor. None voted against. The motion was carried.

Bonnie Merritt was present to make a request for a contribution to the city employees’ VEBA accounts. After discussion, a motion was made by Namken and seconded by Hanson to approve this request and also to evaluate and discuss the possibility of a VEBA contribution for 2021. Bormann, Namken and Hanson voted in favor. Bies voted against. The motion was carried.

In other business a new date for city-wide cleanup was talked about. City staff will need to set the date and advertise for the cleanup.

A motion was made by Hanson and seconded by Namken to adjourn the meeting. .All voted in favor. None voted against. The motion was carried.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Mayor

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City Administrator