A regular meeting was held in person and virtually with the meeting originating at City Hall, Canby Minnesota on August 19, 2020.

Members: Nancy Bormann, Denise Hanson, Eugene Bies and Casey Namken

Absent: None

Visitors: Linda Blackwelder  
 Gerald Boulton, City Attorney   
 Joshua Theis, Canby News  
 Sheila Krohse, Bolton & Menk  
 Chris Husby, Public Works Director

Diana Fliss

Virtually Attending: Isaiah Keating

The regular Council meeting was called to order.

Minutes from the August 5th meeting were reviewed. A motion was made by Bies to approve the minutes of the August 19th meeting as corrected. The motion was seconded by Hanson. All voted in favor. None voted against. The motion was carried.

Krohse gave an update on the street project. She, along with city staff, walked the project area and checked concrete finishing, homeowner’s yards, etc. She was then able to update the punch list which will be shared with the City Administrator.

Krohse also brought a pay request from Bituminous Paving for work on 200th Street. Bies mentioned many weeds in the ditch and also erosion. A motion was made by Namken and seconded by Hanson to table the pay request until these items can be corrected. All voted in favor. The motion was carried.

Krohse and Chris Husby brought the bid tabulation from the seal coating improvements. The city received three bids – the low bid being from ASTECH Corp., St. Cloud, MN. The low bid was $72,402.32. A motion was made by Bies and seconded by Namken to approve the low bid from ASTECH Corp. provided that none of the funds would be taken out of reserves. All voted in favor. None voted against. The motion was carried.

The council discussed a request from Prairie Waters for continued collaboration with the City of Canby for 2021 at the Tier 2 level amount of $1,891.00. A motion was made by Bies and seconded by Hanson to continue the City’s funding of this project. All voted in favor. None voted against. The motion was carried.

A motion was made by Hanson and seconded by Bies to approve Resolution 2020-08-19-1. All voted in favor. None voted against. The motion was carried.

RESOLUTION 2020-08-19-1

AUTHORIZATION TO EXECUTE

MINNESOTA DEPARTMENT OF TRANSPORTATION

GRANT AGREEMENT FOR AIRPORT IMPROVEMENT

EXCLUDING LAND ACQUISITION

It is resolved by the City of Canby as follows:

1. That the State of Minnesota Agreement No. 1044679, “Grant Agreement for Airport Improvement Excluding Land Acquisition,” for State Project No. A8702-35 at the Myers Field Airport is accepted.
2. That the Mayor and City Administrator are authorized to execute this Agreement and any amendments on behalf of the City of Canby.

Mayor

Attest:

City Administrator

The council discussed an agreement with Otter Tail Power Company regarding streetlights. Following discussion, a motion was made by Namken and seconded by Bies to approve the agreement pending verification. All voted in favor. None voted against. The motion was carried. Bies will review the maps provided by Otter Tail Power Company.

A motion was made by Namken and seconded by Hanson to approve the quote from Backes Technology in the amount of $13,402.03 for key fobs, etc. All voted in favor. None voted against. The motion was carried.

The council reviewed the 2 quotes for a website. A motion was made by Hanson and seconded by Bies to approve the quote from Mass Media to design a website. All voted in favor. None voted against. The motion was carried.

A motion was made by Namken and seconded by Bies to approve a bid from West Central Communications for portable radios for the police department. All voted in favor. None voted against. The motion was carried.

The council discussed the possibility of the Sportsman’s Club receiving funds through CARES Act funding. Namken stated that they were eligible through the CARES Act and would be submitting an application to the Regional Development Commission.

In other business Mayor Nancy Bormann read a letter of resignation from Frank Maas.

Also in other business the council discussed the purchase of tablets for the council which will be brought up at the next meeting, a cover to stop erosion next to Englund Trail, also the possibility of the state bid for cameras and a server for the police department. They talked about a timetable of having all expenses CARES Act expenses finalized by September 2. They will also expect to see a preliminary budget at the September 2 meeting.

A motion was made by Bies to adjourn the meeting. The motion was seconded by Hanson. All voted in favor. None voted against. The motion was carried.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Mayor

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City Administrator