A regular meeting of the City Council for the City of Canby, Minnesota was held on June 5, 2019 at 6:00 P.M. in the City Council Chambers.

Members: Nancy Bormann, Ryan Feiock, Eugene Bies, and Frank Maas

Absent: Denise Hanson

Visitors: Rebecca Schrupp, City Administrator  
 Gerald Boulton, City Attorney  
 John Meyer   
 Philip DeSchepper, Bolton & Menk  
 Deb Lanthier, Librarian

The Pledge of Allegiance was recited, and the meeting was called to order.

The minutes of May 15, 2019 were reviewed. A motion was made by Feiock and seconded by Maas to approve the minutes. All voted in favor. None voted against. The motion was carried.

Deb Lanthier shared information on the library and did some yearly comparisons.

DeSchepper discussed on where the projects were at. The airport road is done except for grading and seeding. The water plant is complete and came in under budget. The infrastructure project is a little behind schedule with Class 5. GM is having some trouble getting in the water casing on 4th Street. The Council consented to having DeSchepper design added curb by the cash wash. This is an estimated addition of $14,000.00

Pay request 3 for Bituminous Paving Inc was reviewed. A motion was made by Feiock to approve the request in the amount of $178,505.63. The motion was seconded by Maas. All voted in favor. None voted against. The motion was carried.

The final pay request for Magney Construction, Inc. for the water treatment rehab was reviewed. A motion was made by Maas to approve the final pay application in the amount of $7,360.00. The motion was seconded by Bies. All voted in favor. None voted against. The motion was carried.

Pay request 6 for Kuechle Underground, Inc. for the infrastructure project was reviewed. A motion was made by Feiock to approve the request in the amount of $1,110,854.31. The motion was seconded by Bies. All voted in favor. None voted against. The motion was carried.

John Meyer brought forward Resolution 2019-06-05-1 for the Council to review. A motion was made by Bies to approve Resolution 2019-06-05-01. The motion was seconded by Maas. All voted in favor. None voted against. The motion was carried.

The Municipal Advisory Service Agreement between the City and John Meyer was reviewed. A motion was made by Feiock to approve the agreement pending the City Attorney’s opinion. The motion was seconded by Maas. All voted in favor. None voted against. The motion was carried.

Tobacco Ordinance 269.2 was reviewed. A motion was made by Feiock to adopt Ordinance 269.2. The motion was seconded by Maas. All voted in favor. None voted against. The motion was carried.

# ORDINANCE NO. 269.2

**AN ORDINANCE REGULATING THE SALE OF TOBACCO, TOBACCO RELATED DEVICES, ELECTRONIC DELIVERY DEVICES, AND NICOTINE OR LOBELIA DELIVERY PRODUCTS WITHIN THE CITY OF CANBY MINNESOTA**

**THE CITY COUNCIL OF THE CITY OF CANBY, MINNESOTA DOES ORDAIN:**

Section

1. Purpose and intent
2. Definitions
3. License
4. Fees
5. Basis for denial of license
6. Prohibited sales
7. Self-service sales
8. Responsibility
9. Compliance checks and inspections
10. Other illegal acts
11. Exceptions and defenses
12. Severability
13. Violations and penalty

# SECTION 1. PURPOSE AND INTENT.

Because the city recognizes that the sale of commercial tobacco, tobacco related devices, electronic delivery devices, and nicotine or lobelia delivery products to persons under the age of 18 years violates both state and federal laws; and because studies, which the city hereby accepts and adopts, have shown that youth use of any commercial tobacco product has increased to 26.4% in Minnesota; and because nearly 90% of smokers begin smoking before they have reached the age of 18 years, and that almost no one starts smoking after age 25; ; and because smoking has been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of government; this ordinance shall be intended to regulate the sale of commercial tobacco, tobacco products, tobacco-related devices, and nicotine or lobelia delivery devices for the purpose of enforcing and furthering existing laws, to protect minors against the serious effects associated with the use and initiation , and to further the official public policy of the state in regard to preventing young people from starting to smoke as stated in M.S. § 144.391, as it may be amended from time to time.

In making these findings, the City Council accepts the conclusions and recommendations of the U.S. Surgeon General reports, *E-cigarette Use Among Youth and Young Adults* (2016), *The Health Consequences of Smoking — 50 Years of Progress* (2014) and *Preventing Tobacco Use Among Youth and Young Adults* (2012); the Centers for Disease Control and Prevention in their studies, Tobacco Use Among Middle and High School Students — United States, 2011–2015 (2016); and of the following scholars in these scientific journals: D’Avanzo, B., La Vecchia, C., & Negri, E. (1994). Age at starting smoking and number of cigarettes smoked. *Annals of Epidemiology*, 4(6), 455–459; Giovino, G. A. (2002). Epidemiology of tobacco use in the United States. Oncogene, 21(48), 7326–7340; Minnesota Department of Health. (2018). Data Highlights from the 2017 Minnesota Youth Tobacco Survey. Saint Paul, MN; Tobacco Control Legal Consortium. (2006). Xu, X., Bishop, E. E., Kennedy, S. M., Simpson, S. A., & Pechacek, T. F. (2015) Annual healthcare spending attributable to cigarette smoking: an update. *American Journal of Preventive Medicine*, 48(3), 326–; Khuder SA, et al., "Age at Smoking Onset and its Effect on Smoking Cessation," *Addictive Behavior* 24(5):673-7, September-October 1999; D' Avanzo **B,** et al., "Age at Starting Smoking and Number of Cigarettes Smoked," *Annals of Epidemiology* 4(6):455-59, November 1994; Chen, **J** & Millar, WJ, "Age of Smoking Initiation: Implications for Quitting," *Health Reports* 9(4):39-46, Spring 1998; Everett SA, et al., "Initiation of Cigarette Smoking and Subsequent Smoking Behavior Among U.S. High School Students," *Preventive Medicine,* 29(5):327-33, November 1999, copies of which are adopted by reference.

**SECTION 2. DEFINITIONS.**

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**Child-resistant packaging.** Packaging that meets the definition as set forth in Code of Federal Regulations, title 16, section 1700.15(b), as in effect on January 1, 2015, when tested in accordance with the method described in Code of Federal Regulations, title 16, section 1700.20, as in effect on January 1, 2015.

**Compliance Checks.** The system the city uses to investigate and ensure that those authorized to sell licensed products are following and complying with the requirements of this ordinance. Compliance Checks shall involve the use of minors as authorized by this ordinance. Compliance Checks shall also mean the use of minors who attempt to purchase licensed products for educational, research and training purposes as authorized by state and federal laws. Compliance Checks may also be conducted by other units of government for the purpose of enforcing appropriate federal, state or local laws and regulations relating to licensed products.

**Electronic Delivery Device.** Any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device shall include any component part of such a product whether or not sold separately. Electronic delivery device shall not include any product that has been approved or otherwise certified by the United States Food and Drug Administration for legal sales for use in tobacco cessation treatment or other medical purposes, and is being marketed and sold solely for that approved purpose.

**Individually Packaged.** The practice of selling any tobacco or tobacco product wrapped individually for sale. Individually wrapped tobacco and tobacco products shall include but not be limited to single cigarette packs, single bags or cans of loose tobacco in any form, and single cans or other packaging of snuff or chewing tobacco.

**Indoor Area.** All space between a floor and a ceiling that is bounded by walls, doorways, or windows, whether open or closed, covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area. A wall includes any retractable divider, garage door, or other physical barrier, whether temporary or permanent.

**Licensed Products.** Any tobacco, tobacco related device, electronic delivery device, or nicotine or lobelia delivery device, as they are defined by this section.

**Loosies.** The common term used to refer to a single or individually packaged cigarette or any other tobacco product that has been removed from its packaging and sold individually. The term "loosies" does not include individual cigars with a retail price, before any sales taxes, of more than $2.00 per cigar.

**Minor.** Any natural person who has not yet reached the age of 18 years.

**Moveable Place of Business.** Any form of business whose physical location is not permanent, including, but not limited to, any business operated out of a truck, van, automobile or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

**Nicotine or Lobelia Delivery Devices.** Any product containing or delivering nicotine or lobelia intended for human consumption, or any part of such a product, that is not tobacco as defined in this section, not including any product that has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation, harm reduction, or for other medical purposes, and is being marketed and sold solely for that approved purpose.

**Retail Establishment.** Any place of business where licensed products are available for sale to the general public. The phrase shall include but not be limited to grocery stores, convenience stores, restaurants, and drug stores.

**Sale.** Any transfer of goods for money, trade, barter or other consideration.

**Self-Service Merchandising.** Open displays of licensed products in any manner where any person shall have access to the licensed products without the assistance or intervention of the licensee or the licensee's employee. The assistance or intervention shall entail the actual physical exchange of the tobacco, tobacco product, tobacco-related device, or nicotine or lobelia delivery device between the customer and the licensee or employee. Self-service sales are interpreted as being any sale where there is not an actual physical exchange of the product between the clerk and the customer. Self-service merchandising shall not include vending machines.

**Smoking.** Inhaling or exhaling smoke from any lighted or heated cigar, cigarette, pipe, or any other tobacco or plant product, or inhaling or exhaling aerosol or vapor from any electronic delivery device. Smoking shall include being in possession of a lighted or heated cigar, cigarette, pipe, or any other tobacco or plant product or an activated electronic delivery device intended for inhalation.

**Tobacco or Tobacco Products.** Any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product including but not limited to cigarettes, cigars, cheroots, stogies, perique, granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

**Tobacco-Related Devices.** Any pipe, rolling papers, ashtray, or other device intentionally designed or intended to be used in a manner which enables the chewing, sniffing or smoking of tobacco or tobacco products. Tobacco-related devices shall include accessories or components of tobacco-related devices which may be marked or sold separately.

**Vending Machine.** Any mechanical, electric or electronic, or other type of device which dispenses licensed products upon the insertion of money, tokens or other form of payment directly into the machine by the person seeking to purchase the licensed products.

# SECTION 3. LICENSE.

1. *License required.* No person shall sell or offer to sell any licensed product without first having obtained a license to do so from the city.
2. *Application.* An application for a license to sell licensed products shall be made on a form provided by the city. The application shall contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the city deems necessary. Upon receipt of a completed application, the City Administrator shall forward the application to the City Council for action at its next regularly scheduled City Council meeting. If the City Administrator shall determine that an application is incomplete, he or she shall return the application to the applicant with notice of the information necessary to make the application complete.
3. *Action.* The City Council may either approve or deny the license, or it may delay action for a reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the City Council shall approve the license, the City Administrator shall issue the license to the applicant. If the City Council denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the City Council's decision.
4. *Term.* All licenses issued under this section shall be valid for one calendar year from the date of issue.
5. *Revocation or suspension.* Any license issued under this section may be revoked or suspended as provided in Section 14.
6. *Transfers.* All licenses issued under this section shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any

* license to another location or person shall be valid without the prior approval of the City Council.

1. *Moveable place of business.* No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this section.
2. *Display.* All licenses shall be posted and displayed in plain view of the general public on the licensed premise.
3. *Renewals.* The renewal of a license issued under this section shall be handled in the same manner as the original application. The request for a renewal shall be made at least 30 days but no more than 60 days before the expiration of the current license.
4. *Issuance as privilege and not a right.* The issuance of a license issued under this section shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.
5. *Smoking.* Smoking shall not be permitted and no person shall smoke within the indoor area of any establishment with a retail tobacco license. Smoking for the purposes of sampling tobacco and tobacco related products is prohibited.

Penalty, see Section 14.

# SECTION 4. FEES.

No license shall be issued under this chapter until the appropriate license fee shall be paid in full.

The fee for a license under this chapter shall be established by the City, as it may be amended from time to time.

Penalty, see Section 14.

# SECTION 5. BASIS FOR DENIAL OF LICENSE.

1. Grounds for denying the issuance or renewal of a license under this chapter include but are not limited to the following:
   1. The applicant is under the age of 18 years.
   2. The applicant has been convicted within the past five years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to licensed products.
   3. The applicant has had a license to sell licensed products revoked within the preceding 12 months of the date of application.
   4. The applicant fails to provide any of the information on the application and documentation required by Section 3 of this Ordinance.
   5. The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding a license.
   6. The applicant provides false or misleading information in its application and documents required by Section 3 of this Ordinance.
2. However, except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the city must deny the license.
3. If a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this chapter.

Penalty, see Section 14.

# SECTION 6. PROHIBITED SALES.

It shall be a violation of this chapter for any person to sell or offer to sell any licensed product:

1. To any person under the age of 18 years.
2. By means of any type of vending machine.
3. By means of loosies as defined in Section 2.
4. Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other deleterious, hallucinogenic, toxic or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process. It is not the intention of this provision to ban the sale of lawfully manufactured cigarettes or other tobacco products.
5. By any other means, to any other person, on in any other manner or form prohibited by federal, state or other local law, ordinance provision, or other regulation.

Penalty, see Section 14.

# SECTION 7. SELF-SERVICE SALES.

It shall be unlawful for a licensee under this chapter to allow the sale of licensed products by any means where by the customer may have access to those items without having to request the item from the licensee or the licensee's employee and whereby there is not a physical exchange of the licensed products between the licensee or his or her clerk and the customer. All licensed products shall either be stored behind a counter or other area not freely accessible to customers, or in a case or other storage unit not left open and accessible to the general public.

Penalty, see Section 14.

**SECTION 8. Liquid Packaging.**

The sale of any liquid, whether or not such liquid contains nicotine, intended for human consumption and use in an electronic delivery device, that is not contained in child-resistant packaging is prohibited. All licensees under this chapter must ensure that any liquid intended for use in an electronic delivery device is sold in child-resistant packaging. Upon request, a licensee shall provide a copy of the certificate of compliance or the full protocol laboratory testing report for the packaging used.

Penalty, see Section 14.

# SECTION 9. RESPONSIBILITY.

All licensees under this chapter shall be responsible for the actions of their employees in regard to the sale of licensed products on the licensed premises, and the sale of an item by an employee shall be considered a sale by the license holder. Nothing in this section shall be construed as prohibiting the city from also subjecting the clerk, if aged 18 or older, to whatever penalties are appropriate under this chapter, state or federal law, or other applicable law or regulation.

Penalty, see Section 14.

# SECTION 10. COMPLIANCE CHECKS AND INSPECTIONS.

All licensed premises shall be open to inspection by the city police or other authorized city official during regular business hours. From time to time, but at least once per year, the city or its agent(s) shall conduct compliance checks by engaging, with the written consent of their parents or guardians, minors over the age of 15 years but less than 18 years to enter the licensed premise to attempt to purchase licensed products. Minors used for the purpose of compliance checks shall be supervised by designated law enforcement officers or other designated personnel. No minor used in compliance checks shall attempt to use a false identification misrepresenting the minor's age, and all minors lawfully engaged in a compliance check shall answer all questions about the minor's age asked by the licensee or his or her employee and shall produce any identification, if any exists, for which he or she is asked. Nothing in this section shall prohibit compliance checks authorized by state or federal laws for educational, research, or training purposes, or required for the enforcement of a particular state or federal law.

Penalty, see Section 14.

# SECTION 11. OTHER PROHIBITED ACTS.

Unless otherwise provided, the following acts shall be a violation of this chapter:

1. *Illegal procurement.* It shall be a violation for any person 18 years of age or older to coerce or attempt to coerce a minor to illegally purchase or otherwise obtain or use any licensed product.
2. *Use of false identification.* It shall be a violation of this chapter for any minor to attempt to disguise his or her true age by the use of a false form of identification, whether the identification is that of another person or one on which the age of the person has been modified or tampered with to represent an age older than the actual age of the person.
3. *Smoking*. Smoking shall not be permitted and no person shall smoke within the indoor area of any establishment with a retail tobacco license. Smoking for the purposes of sampling licensed products is prohibited.

Penalty, see Section 14.

# SECTION 12. EXCEPTIONS AND DEFENSES.

1. *Religious, Spiritual, or Cultural Ceremonies or Practices*. Nothing in this chapter shall prevent the providing of tobacco, tobacco products, or tobacco-related devices to any person as part of an indigenous practice that is a lawfully recognized religious, spiritual, or cultural ceremony or practice.
2. *Reasonable* reliance. It shall be an affirmative defense to the violation of this chapter for a person to have reasonably relied on proof of age as described by state law.

# SECTION 13. SEVERABILITY.

If any section or provision of this ordinance is held invalid, such invalidity shall not affect other sections or provisions which can be given force and effect without the invalidated section or provision.

# SECTION 14. VIOLATIONS AND PENALTY.

1. *Misdemeanor prosecution.* Nothing in this section shall prohibit the city from seeking prosecution as a misdemeanor for any alleged violation of this ordinance by a person 18 years of age or older.
2. *Violations.*
   1. *Notice.* A person violating this chapter may be issued, either personally or by mail, a citation that sets forth the alleged violation and that informs the alleged violator of his or her right to a hearing on the matter. The citation shall provide notice that a hearing must be requested within ten (10) business days of receipt and that hearing rights shall be terminated if a hearing is not promptly requested. The citation shall provide information on how and where a hearing may be requested, including a contact address and phone number.
   2. *Hearings.*
      1. Upon issuance of a citation, a person accused of violating this chapter may request in writing a hearing on the matter. Hearing requests must be made within ten (10) business days of the issuance of the citation and delivered to the City Administrator or other designated city official. Failure to request a hearing within ten (10) business days of the issuance of the citation will terminate the person's right to a hearing.
      2. The City Administrator or other designated city officer shall set the time and place for the hearing. Written notice of the hearing time and place shall be mailed or delivered to the accused violator at least ten (10) business days prior to the hearing.
   3. *Hearing Officer.* The city official designated by the City Council shall serve as the hearing officer. The hearing officer must be an impartial employee of the city or an impartial person retained by the city to conduct the hearing.
   4. *Decision.*
      1. A decision shall be issued by the hearing officer within ten (10) business days. If the hearing officer determines that a violation of this chapter did occur, that decision, along with the hearing officer's reasons for finding a violation and the penalty to be imposed under division (B) of this section, shall be recorded in writing, a copy of which shall be provided to the city and the accused violator by in person delivery or mail as soon as practicable. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty, those findings shall be recorded and a copy provided to the city and the acquitted accused violator by in person delivery or mail as soon as practicable.
      2. *Costs.* If the citation is upheld by the hearing officer, the city's actual expenses in holding the hearing up to a maximum of $1,000.00 shall be paid by the person requesting the hearing.
   5. *Appeals.* Appeals of any decision made by the hearing officer shall be filed in the district court for the city in which the alleged violation occurred within ten (10) business days.
   6. *Continued violation.* Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.
3. *Administrative penalties.*
   1. *Licensees.* Any licensee found to have violated this chapter, or whose employee shall have violated this chapter, shall be charged an administrative fine of $75 for a first violation of this chapter; $200 for a second offense at the same licensed premises within a 24-month period; and $250 for a third or subsequent offense at the same location within a 24-month period. In addition, after the third offense, the license shall be suspended for not less than seven consecutive days.
   2. *Instructional Program* *for licensees*. Any licensee who has violated this ordinance and all of that licensee’s employees shall complete a training program on the legal requirements related to the sale of licensed products and the possible consequences of license violations. Any training program must be pre-approved by the city. Licensees must provide documentation of compliance with this requirement to the city within 30 days of notice of violation.
   3. *Other individuals.* Other individuals, other than minors regulated by division (C)(3) of this section, found to be in violation of this chapter shall be charged an administrative fine of $50.
   4. *Minors.* Minors who use false identification to purchase or attempt ot purchase licensed products may only be subject to non-criminal, non-monetary civil penalties such as tobacco-related education classes, diversion programs, community services, or another non-criminal, non-monetary penalty that the city determines to be appropriate. The city council will consult with court personnel, educators, parents, children, and other interested parties to determine an appropriate penalty for minors in the city. The penalty may be established by ordinance and amended from time to time.
   5. *Statutory penalties.* If the administrative penalties authorized to be imposed by

M.S.§ 461.12, as it may be amended from time to time, differ from those established in this section, then the statutory penalties shall prevail.

# SECTION 14. EFFECTIVE DATE.

This ordinance becomes effective on the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat.§ 33 lA.01, subd. 10, as it may be amended from time to time.

# SECTION 14. REPEALER.

Ordinance No. 269.1 is hereby repealed.

Passed by the Council this \_\_\_day of\_\_\_\_\_\_\_\_\_\_*,* 2019.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Nancy Bormann, Mayor

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rebecc Schrupp  
City Administrator

The City was informed that they were awarded funding from the Small Cities Development Program Grant. They have been approved funding for $1,040,750.00 pending DEED’s funding from HUD. The next step will be a mandatory meeting on June 27th.

Blight housing was addressed. Public Health was contact and will be looking at 7 different places.

The additional audit finding was reviewed. A motion was made by Maas to approve the 2018 audit. The motion was seconded by Bies. All voted in favor. None voted against. The motion was carried.

The May vendor transactions were reviewed. A motion was made by Feiock to approve the May transactions in the amount of $639,618.64. The motion was seconded by Maas. All voted in favor. None voted against. The motion was carried.

Ordinance 320 was discussed. A consensus to change the distance on Section 3, subd 1, section C, number 2 from 15 ft to 10 ft.

The Planning Commission Recommendations were reviewed. A motion was made by Feiock to approve the sign at the Full Gospel Assembly sign subject to future regulations in the residential district. The motion was Bies. All voted in favor. None voted against. The motion was carried.

A motion was made by Maas to approve a variance for side setbacks for 309 1st St E. The motion was seconded by Bies. All voted in favor. None voted against. The motion was carried.

The Council supports the Sportsman’s Club Community Center moving forward.

A motion was made by Feiock and seconded by Maas to adjourn the meeting. All members present voted in favor. None voted against. The motion was carried.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Mayor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
City Administrator