A regular meeting of the City Council for the City of Canby, Minnesota was held on December 19, 2018 at 6:00 P.M. in the City Council Chambers.

Members: Nancy Bormann, Ryan Feiock, Eugene Bies, Denise Hanson, Jackie Paulsen

Absent: None

Visitors: Rebecca Schrupp, City Administrator   
 Gerald Boulton, City Attorney

Phillip DeSchepper, City Engineer

Larry Duis, Fire Chief

Dylan Bach

Kyler Northem

Dalton Bach

Jaden Kindopp

Riley Kockelman

Ethan Thovson

Justin Wernish

Claudia Lensing

Haley Madsen

The Pledge of Allegiance was recited and the meeting was called to order.

The minutes of the December 5th meeting were reviewed. A motion was made by Feiock to approve the minutes of the December 5th meeting. The motion was seconded by Hanson. All voted in favor. None voted against. The motion was carried.

Phillip DeSchepper stated that the water plant project will start on January 14th. He discussed the liquidated damages with Kuechle Underground, Inc. Right now, a letter will be sent stating where the liquidated damages are and we will keep watching them through the remainder of the project. At the moment we will not be pursuing these damage costs but want them to know where they stand. He will also be sending them a letter about the punch list from the last project and wanting a schedule on when the items will be complete.

Larry Duis discussed the PERA retirement and increasing the yearly value from $2,100.00 to $2,300.00. Resolution 2018-12-19-1 was reviewed.

**Statewide Volunteer Firefighter Retirement Plan RESOLUTION**

**CITY OF CANBY**

**RESOLUTION No. 2018-12-19-1**

**A RESOLUTION OPTING TO INCREASE THE BENEFIT LEVEL FOR FIREFIGHTERS WHO ARE VESTED IN THE VOLUNTARY STATEWIDE VOLUNTEER FIREFIGHTER (SVF) RETIREMENT PLAN**

**The City Council of the City of Canby, Minnesota, does ordain:**

WHEREAS: The City previously authorized the fire department to join the Voluntary Statewide Volunteer Firefighter Retirement Plan administered by the Public Employees Retirement Association (PERA); and

WHEREAS: The City requested and obtained a cost analysis of increasing the benefit level for firefighters who are vested in the Voluntary Statewide Volunteer Firefighter Retirement Plan from PERA not more than 120 days ago; and

WHEREAS: The City understands that Minnesota statute allows an increase in benefit levels if the plan is fully funded, but does not have provisions for a decrease in benefit levels; and

WHEREAS: The City highly values the contributions of City Fire Department members to the safety and well being of our community and wishes to safeguard their pension investments in a prudent manner.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CANBY, MINNESOTA:**

1) The City hereby approves an increase in the benefit level for firefighters who have completed at least 5 years of good time service credit as a member of the Voluntary Statewide Volunteer Firefighter Retirement Plan administered by PERA at the $2,300.00 benefit level per year of service, effective January 1, 2019; and

2) The City Clerk/Administrator and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion for the adoption of the foregoing resolution was proposed by Councilmember Hanson and was duly seconded by Councilmember Feiock and upon vote being taken thereon, the following voted in favor:

Hanson, Feiock, Bormann, Bies, Paulsen

And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of Canby, on December 19, 2018.

BY: ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor City Administrator

The 2019 Budget and 2019 Levy were reviewed. A motion was made by Bies to approve Resolution 2019-12-19-2. The motion was seconded by Paulsen. All voted in favor. None voted against. The motion was carried.

**Resolution 2018-12-19-2**

**City of Canby**

State of Minnesota

County of Yellow Medicine

City of Canby

**Resolution Adopting the 2019 Final Levy and 2019 Final Budget**

Be it resolved by the Council of the City of Canby, County of Yellow Medicine, Minnesota that the following sums of money be levied in 2019, upon the taxable property in the City of Canby, for the following purposes:

General Fund $413,985.00

Canby Inn & Suites Abatement $21,990.00

Farmer’s Co-op Abatement $7,350.00

Fire Hall Inter-Fund Loan of 2014 $10,629.00

2010 Infrastructure Bond $137,500.00  
 2014 Infrastructure Bond $137,500.00  
 2016 Swimming Pool Bond $55,366.00  
  
 Total Tax Levy $784,320.00

Be it further resolved by the Council that the proposed 2019 budget is hereby adopted, and;

The City Administrator is hereby instructed to transmit a copy of this resolution to the auditor of Yellow Medicine County, Minnesota.

Adopted by the City Council for the City of Canby, Minnesota this 19th day of December, 2018.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
City Administrator

The 2018 budget amendments were reviewed. A motion was made by Feiock to approve the 2018 budget amendments. The motion was seconded by Paulsen. All voted in favor. None voted against. The motion was carried.

The tobacco and liquor licenses were reviewed. A motion was made by Hanson to approve the tobacco and liquor licenses for 2019. The motion was seconded by Feiock. All voted in favor. None voted against. The motion was carried.

Off Sale Liquor: Jim’s Market & Liquor

Canby Liquor Inc.

On Sale Liquor: Heroes Sportsbar & Grill

One Sale Wine: P.K. Egans

One Sale 3.2: Lancer Lanes

P.K. Egans

Off Sale 3.2: Casey’s General Store

Cigarette: Casey’s General Store

Farmer’s Co-op Association

Canby Liquor Inc.

Independent Oil & Sports

Dollar General

The January meetings were changed from January 2 and 16th to the 9th and 23rd.

Experience Works is a company that puts older people into jobs and pays their salary and work comp while they are finding other employment. We were contacted about having someone come and work in the office for the City. A motion was made by Feiock to move forward with getting this person into a position. The motion was seconded by Bies. All voted in favor. None voted against. The motion was carried.

A motion was made by Feiock to close the open meeting per MN Stat. 13D.03, subd 1(b) Labor Negotiations and Employee Review. The motion was seconded by Bies. All voted in favor. None voted against. The motion was carried.

A motion was made by Feiock to close the closed session. The motion was seconded by Hanson. All voted in favor. None voted against. The motion was carried.

Concerns over utility bills were discussed. The bills were estimated as the reader was not working. They will be fixed on the next bill.

A motion was made by Feiock and seconded by Hanson to adjourn the meeting. All members present voted in favor. None voted against. The motion was carried.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Mayor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
City Administrator