A regular meeting of the City Council for the City of Canby, Minnesota was held on January 15, 2020 at 6:00 P.M. in the City Council Chambers.

Members: Nancy Bormann, Eugene Bies, Casey Namken, and Frank Maas

Absent: Denise Hanson

Visitors: Rebecca Schrupp, City Administrator  
 Gerald Boulton, City Attorney   
 Joshua Theis, Canby News  
 Keith Dahl, Ehlers  
 Paul Livingston   
 Darold Snortum

The Pledge of Allegiance was recited, and the meeting was called to order.

The minutes of December 18, 2019 were reviewed. A motion was made by Mass and seconded by Namken to approve the minutes. All voted in favor. None voted against. The motion was carried.

Resolutions designating signature powers were reviewed. A motion was made by Bies to approve Resolution 2020-01-15-1, 2020-01-15-2, 2020-01-15-3. The motion was seconded by Maas. All voted in favor. None voted against. The motion was carried.

**Resolution 2020-01-15-1**

**A Resolution Designating Signatories for Financial Institution  
and the Powers and Limitations Thereof**

Be It Resolved, by the City Council for the City of Canby, Minnesota, hereinafter referred to as “City”, and Co-op Credit Union of Montevideo, hereinafter referred to as “Financial Institution” that the following resolutions are hereby adopted.

Any signatories (“Agent”) listed below, subject to any written limitations, are authorized to exercise the powers granted as indicated below:

Name and Title of Position: Signature:

A. Nancy Bormann, Mayor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

B. Frank Maas, Alderman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

C. Eugene Bies, Alderman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

D. Rebecca Schrupp, City Administrator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E. Bonnie Merritt, Account Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

F. Linda Blackwelder, Administrative Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Powers Granted:**

|  |  |  |
| --- | --- | --- |
| Indicate A, B, C, D, E or F | Description of Power | Number of Signatures Required |
| A, B, C, D | Exercise all of the powers listed in this resolution | 2 |
| A, B, C, D | Open any deposit or share account(s) in the name of the City | 2 |
| A, B, C, D, E, F | Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution | 2 |
| A, B, C, D | Borrow money on behalf and in the name of the City, sign, execute and deliver promissory notes or other evidences of indebtedness | 2 |
| A, B, C, D | Endorse, assign, transfer, mortgage or pledge bills receivables,  stocks, bonds, real estate, or other property now owned or hereafter owned or acquired by the City as security for sums borrowed, and to discount the same, unconditionally guaranteed payment of all bills received, negotiated or discounted and to waive demand, presentment, and protest, notice of protest and notice of non-payment | 2 |
| A, B, C, D | Enter into a written lease for the purpose of sending, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution | 2 |
| A, B, C, D, E, F | Access Safe Deposit Box in this Financial Institution | 1 |

**Limitations on Powers:**

There are no limitations on powers set herein.

**Further Resolutions:**

1. The Financial Institution is designated as a depository for the funds of the City and to provide other financial accommodations indicated in the resolution.
2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Financial Institution. Any and all prior resolutions adopted by the City Council and certified to the Financial Institution as governing the operation of this city’s account(s) are in full force and effect until the Financial Institution receives and acknowledges an express written notice of its revocation, modification, or replacement. Any revocation, modification, or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
3. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the City. Any Agent, so long as they act in a representative capacity as agents of the City, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
4. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the City with the Financial Institution prior to the application of this resolution hereby ratified, approved, and confirmed.
5. The City agrees to the terms and conditions of any account agreement, properly opened by any Agent of the City. The City authorizes the Financial Institution, at any time, to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

**Certification of Authority:**

This is to certify that the City Council of the City has, and at the time of adoption of this resolution had, full power, and lawful authority to adopt the preceding resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

In WITNESS WHEREOF, I have subscribed my name and to this document on January 15th, 2020.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Mayor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
City Administrator

**Resolution 2020-01-15-2**

**A Resolution Designating Signatories for Financial Institution  
and the Powers and Limitations Thereof**

Be It Resolved, by the City Council for the City of Canby, Minnesota, hereinafter referred to as “City”, and First Security Bank Canby, hereinafter referred to as “Financial Institution” that the following resolutions are hereby adopted.

Any signatories (“Agent”) listed below, subject to any written limitations, are authorized to exercise the powers granted as indicated below:

Name and Title of Position: Signature:

A. Nancy Bormann, Mayor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

B. Frank Maas, Alderman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

C. Eugene Bies, Alderman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

D. Rebecca Schrupp, City Administrator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E. Bonnie Merritt, Account Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

F. Linda Blackwelder, Administrative Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Powers Granted:**

|  |  |  |
| --- | --- | --- |
| Indicate A, B, C, D, E or F | Description of Power | Number of Signatures Required |
| A, B, C, D | Exercise all of the powers listed in this resolution | 2 |
| A, B, C, D | Open any deposit or share account(s) in the name of the City | 2 |
| A, B, C, D, E, F | Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution | 2 |
| A, B, C, D | Borrow money on behalf and in the name of the City, sign, execute and deliver promissory notes or other evidences of indebtedness | 2 |
| A, B, C, D | Endorse, assign, transfer, mortgage or pledge bills receivables,  stocks, bonds, real estate, or other property now owned or hereafter owned or acquired by the City as security for sums borrowed, and to discount the same, unconditionally guaranteed payment of all bills received, negotiated or discounted and to waive demand, presentment, and protest, notice of protest and notice of non-payment | 2 |
| A, B, C, D | Enter into a written lease for the purpose of sending, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution | 2 |
| A, B, C, D, E, F | Access Safe Deposit Box in this Financial Institution | 1 |

**Limitations on Powers:**

There are no limitations on powers set herein.

**Further Resolutions:**

1. The Financial Institution is designated as a depository for the funds of the City and to provide other financial accommodations indicated in the resolution.
2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Financial Institution. Any and all prior resolutions adopted by the City Council and certified to the Financial Institution as governing the operation of this city’s account(s) are in full force and effect until the Financial Institution receives and acknowledges an express written notice of its revocation, modification, or replacement. Any revocation, modification, or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
3. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the City. Any Agent, so long as they act in a representative capacity as agents of the City, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
4. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the City with the Financial Institution prior to the application of this resolution hereby ratified, approved, and confirmed.
5. The City agrees to the terms and conditions of any account agreement, properly opened by any Agent of the City. The City authorizes the Financial Institution, at any time, to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

**Certification of Authority:**

This is to certify that the City Council of the City has, and at the time of adoption of this resolution had, full power, and lawful authority to adopt the preceding resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

In WITNESS WHEREOF, I have subscribed my name and to this document on January 15th, 2020.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Mayor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
City Administrator

**Resolution 2020-01-15-3**

**A Resolution Designating Signatories for Financial Institution  
and the Powers and Limitations Thereof**

Be It Resolved, by the City Council for the City of Canby, Minnesota, hereinafter referred to as “City”, and State Bank of Taunton, hereinafter referred to as “Financial Institution” that the following resolutions are hereby adopted.

Any signatories (“Agent”) listed below, subject to any written limitations, are authorized to exercise the powers granted as indicated below:

Name and Title of Position: Signature:

A. Nancy Bormann, Mayor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

B. Frank Maas, Alderman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

C. Eugene Bies, Alderman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

D. Rebecca Schrupp, City Administrator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E. Bonnie Merritt, Account Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

F. Linda Blackwelder, Administrative Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Powers Granted:**

|  |  |  |
| --- | --- | --- |
| Indicate A, B, C, D, E or F | Description of Power | Number of Signatures Required |
| A, B, C, D | Exercise all of the powers listed in this resolution | 2 |
| A, B, C, D | Open any deposit or share account(s) in the name of the City | 2 |
| A, B, C, D, E, F | Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution | 2 |
| A, B, C, D | Borrow money on behalf and in the name of the City, sign, execute and deliver promissory notes or other evidences of indebtedness | 2 |
| A, B, C, D | Endorse, assign, transfer, mortgage or pledge bills receivables,  stocks, bonds, real estate, or other property now owned or hereafter owned or acquired by the City as security for sums borrowed, and to discount the same, unconditionally guaranteed payment of all bills received, negotiated or discounted and to waive demand, presentment, and protest, notice of protest and notice of non-payment | 2 |
| A, B, C, D | Enter into a written lease for the purpose of sending, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution | 2 |
| A, B, C, D, E, F | Access Safe Deposit Box in this Financial Institution | 1 |

**Limitations on Powers:**

There are no limitations on powers set herein.

**Further Resolutions:**

1. The Financial Institution is designated as a depository for the funds of the City and to provide other financial accommodations indicated in the resolution.
2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Financial Institution. Any and all prior resolutions adopted by the City Council and certified to the Financial Institution as governing the operation of this city’s account(s) are in full force and effect until the Financial Institution receives and acknowledges an express written notice of its revocation, modification, or replacement. Any revocation, modification, or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
3. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the City. Any Agent, so long as they act in a representative capacity as agents of the City, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
4. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the City with the Financial Institution prior to the application of this resolution hereby ratified, approved, and confirmed.
5. The City agrees to the terms and conditions of any account agreement, properly opened by any Agent of the City. The City authorizes the Financial Institution, at any time, to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

**Certification of Authority:**

This is to certify that the City Council of the City has, and at the time of adoption of this resolution had, full power, and lawful authority to adopt the preceding resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

In WITNESS WHEREOF, I have subscribed my name and to this document on January 15th, 2020.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Mayor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
City Administrator

The Official Designations were reviewed. A motion was made by Maas to approve the designations. The motion was seconded by Bies. All voted in favor. None voted against. The motion was carried.

**Canby City Council  
Official Designations for 2020**

Name: Designation:

Casey Namken Acting Mayor/Mayor Pro-tem

Gerald Boulton City Attorney

Kinner & Company LTD Public Accountant

Canby News Official Newspaper

First Security Bank Official Depository

Co-op Credit Union Additional Depository

Minnesota Municipal  
 Money Market Fund Additional Depository

State Bank of Taunton Additional Depository

Bolton & Menk Engineering Firm

John W. Meyer Financial Advisor  
Ehlers & Associates

Committee Designation: Council Representative:

Canby HRA Frank Maas

Airport Board Casey Namken

Planning Commission Nancy Bormann  
 Gene Bies

EDA Nancy Bormann  
 Gene Bies

REC Board Casey Namken

Keith Dahl from Ehlers reviewed refinancing bond GO Storm Sewer Revenue Bonds 200A. Resolution 2020-01-15-4 was reviewed. A motion was made by Namken to approve Resolution 2020-01-15-4. The motion was seconded by Maas. All voted in favor. None voted against. The motion was carried.

Resolution No. **2019-01-15-4**

Council Member Namken introduced the following resolution and moved its adoption:

Resolution Providing for the Sale of

**$845,000 General Obligation Storm Sewer Revenue Refunding Bonds, Series 2020A**

A. WHEREAS, the City Council of the City of Canby, Minnesota has heretofore determined that it is necessary and expedient to issue the City's $845,000 General Obligation Storm Sewer Revenue Refunding Bonds, Series 2020A (the "Bonds"), to current refund the City’s outstanding General Obligation Storm Sewer Revenue Bonds, Series 2010A for an interest cost savings; and

B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canby, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.

2. Meeting; Proposal Opening. The City Council shall meet at 7:00 p.m. on February 19, 2020, for the purpose of considering proposals for and awarding the sale of the Bonds.

3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member Maas and, after full discussion thereof and upon a vote being taken thereon, the following Council Members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 15th day of January, 2020.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
City Administrator

Darold Snortum and Paul Livingston had a request from Council to approve the VFW to get a piece of artillery equipment and place it in Central Park. There used to be a civil war canon and a German canon that were taken in WWII for scarp iron. A resolution will be brought to the Council at the next meeting.

Resolution 2020-01-15-5 was reviewed. A motion was made by Maas to approve Resolution 2020-01-15-5. The motion was second by Bies. All voted in favor. None voted against. The motion was carried.

Resolution 2020-01-15-5

STATE OF MINNESOTA  
COUNTY OF YELLOW MEDICINE  
CITY OF CANBY

RESOLUTION ADOPTING FEES FOR LICENSING MOTORIZED GOLF CARTS AND ALL-TERRAIN VEHICLES

BE IT RESOLVED by the Council of the City of Canby that:

1. Fees for issuance of motorized golf carts and all-terrain vehicle permits shall be the sum of $15.00 for a three year period.
2. City Administrator shall determine beginning and ending dates for each three year period.
3. Fees for permits issued during each three year period may be prorated at $5.00 per year or a portion of said year.
4. Permits may be transferred with the vehicle upon application to the City upon terms in compliance with the initial issuance of such permit.

Adopted by the City Council for the City of Canby this 15 day of January, 2020.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nancy Bormann, Mayor

Attest

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Administrator

Resolution 2020-01-15-6 was reviewed. A motion was made by Namken to approve Resolution 2020-01-15-6. The motion was seconded by Maas. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY

RESOLUTION NO. 2020-01-18-6

A RESOLUTION ACCEPTING DONATION.

WHEREAS, the City Council of Canby encourages public donations to help defray the costs to the general public of providing services and improve the quality of life in Canby, and

WHEREAS, monies have been donated by Ottertail Power Company, and

WHEREAS, Minnesota Statutes 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS by the Canby City Council of the City of Canby, County of Yellow Medicine, Minnesota:

1. The contribution in the amount of $10,000.00 is hereby accepted by the City of Canby and shall be used by the City for the renovation of the tennis/basketball courts.
2. That the City Administrator is authorized and directed to make the appropriate revenue and expenditure budget adjustments as needed to reflect this donation and intended use.

BE IT FURTHER RESOLVED that the City sincerely thanks Ottertail Power Company for its gracious and generous donation.

ADOPTED this 15th Day of January, 2020.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nancy Bormann, Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rebecca Schrupp, City Administrator

Ordinance 309.1 was reviewed. A motion was made by Mass to introduce Ordinance 309.1. The motion was seconded by Bies. All voted in favor. None voted against. The motion was carried.

**ORDINANCE 309.1**

**AN ORDINANCE AMENDING ORDINANCE 309**

**THE CITY COUNCIL OF THE CITY OF CANBY ORDAINS**

**That Section 5 of Ordinance 309 is amended as follows:**

**Section 5.**

1. **Recreational Vehicle. The term "recreational vehicle" shall mean a vehicle designed and used for recreational purposes and enjoyment including, but not limited to, self-propelled motor homes, truck campers, camping trailers, all-terrain vehicles, boats, race cars and race car trailers and snowmobiles.**
2. **Prohibited Vehicle. The term “prohibited vehicle” shall mean construction trailers, all other trailers, vehicles used to transport goods, refuse or merchandise, semi-trailers, truck-tractor and semi-trailer combinations, and vehicles converted into storage or camping vehicles.**
3. **Park or Parking. The term “park” or “parking” shall mean the standing of a vehicle, whether occupied or not, otherwise than when temporarily and actually engaged in loading or unloading materials, merchandise, products or passengers.**

**Subd. 1. Residential Areas. With the exception of construction trailers, the vehicles described above shall not be allowed to park on any public street or alley, or on a public street or alley within a 400 foot radius of the point where initially parked, for longer than 72 hours. ~~to load/unload and to perform maintenance on the vehicle.~~ Any such described parked vehicle which is moved, may not be parked on a public street or alley within a 400 foot radius of the point where initially parked for a period of 72 hours. Construction trailers may be parked on City streets or alleys only when they are being used in conjunction with an adjacent construction project. ~~and only while attended~~.**

**Subd. 2. Semi-trailers, truck-tractor. The parking of semi-trailers, truck-tractor and semitrailer combinations, and trucks exceeding a capacity of one ton, on the streets, alleys and highways in the City of Canby, or in a residential area whether on public or private property, is hereby prohibited, except while loading or unloading.**

**Subd. 3. Permits Required. The parking of vehicles described above for longer than 72 hours is permissible by permit only. A permit may be obtained by filing application with the City Administrator. The application will contain such information as identification numbers of the vehicle, make, model, coloring and distinctive markings, where the vehicle will be located for the duration of the permit, and any other information which may be deemed necessary. Permit durations will be for more than 72 hours but in no case shall it be for longer than 1 week. No more than 3 permits may be issued to any one person per year. Permits may be denied for any reason the City Administrator deems appropriate. The fee for the permit will be $10 at the passage of this ordinance with all future changes in fees set by the City’s fee schedule.**

Passed and adopted by the City of Canby on \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2020.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nancy Bormann, Mayor

Attest

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Administrator

The England Trail invoice and memo was reviewed. A motion was made by Namken to pay $48,742.08. The motion was seconded by Maas. All voted in favor. None voted against. The motion was carried.

The Administrator’s contract was reviewed. A motion was made by Maas. The motion failed for a second.

The December disbursements were reviewed. A motion was made by Bies to approve the December transactions in the amount of $4,183,856.02. The motion was seconded by Maas. All voted in favor. None voted against. The motion was carried.

The Registrar’s Office was sold. The contract will be brought at the next meeting to see if there are any changes besides the name.

Resolution 2020-01-15-7 was reviewed. A motion was made by Namken to approve Resolution 2020-01-15-7. The motion was seconded by Bies. All voted in favor. None voted against. The motion was carried.

**City of Canby  
Resolution 2020-01-15-7**

**A Resolution Setting the Utility Rate Charges for the City of Canby for 2020**

The City Council for the City of Canby does hereby ordain:

WHEREAS, the City has committed to funding its infrastructure replacement for future years through increased utility rate charges; and

WHEREAS, under the advisement of financial planning completed prior to the 2010 Infrastructure Project the City is to increase its utility rates each year until 2026;

THERFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF CANBY;

The utility rate charges for the City of Canby for 2020 are updated to be as follows:

Water  
Base Charge – $17.35  
Use Charge – $5.53 per 1,000 gallons

Sewer  
Base Charge – $18.17  
Use Charge – $3.14 per 1,000 gallons

Storm Sewer  
Base Charge – $13.95

Passed by the City Council this 15th day of January, 2020.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Mayor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
City Administrator

There is a small cities public meeting on January 29th at 5pm for commercial property owners and 6pm for residential properties.

The fire department was awarded a grant in the amount of $8,770.50 with a required match of $974.50 for a gear washer/extractor. It is asked that the Council approves a proposal from E. Weinberg Supply & Equipment to purchase the washer in the amount of $8,170.00 and send a check for 20%. A motion was made by Namken to approve the purchase of the washer from E. Weinberg Supply & Equipment and to send a check for 20%. The motion was seconded by Bies. All voted in favor. None voted against. The motion was carried.

Sheila from Bolton & Menk will be coming to the next meeting. She will have more information at that time on where the liquidated damages are at.

A motion was made by Bies to adjourn the meeting. The motion was seconded by Namken. All voted in favor. None voted against. The motion was carried.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Mayor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
City Administrator